

OAKBROOK BADMINTON CLUB – CONSTITUTION

1. The club shall be known as Oakbrook Badminton Club.

AIMS OF THE CLUB

1. We shall aim to be a friendly yet competitive club catering for a good range of levels and abilities.
2. We aim to further the playing of badminton in Yorkshire, North Derbyshire and the surrounding areas and particularly the Sheffield area.
3. All members shall observe the laws of badminton.
4. All members should encourage a friendly atmosphere.
5. All members will be treated equally and fairly and with their wellbeing in mind.
6. We acknowledge the duty of care to safeguard and promote the welfare of children and is committed to ensuring safeguarding practice reflects statutory responsibilities, government guidance and complies with best practice.

VENUE

1. Our playing base for club nights and home matches shall be King Edwards VII Lower School, Sheffield, S10 5RG. Another venue will be sought if our current venue becomes unavailable.
2. We shall aim to offer two club nights a week from September to April.

ANNUAL GENERAL MEETING

1. An Annual General Meeting will be held the first week after the end of the season or as soon as possible thereafter. Notice of the AGM shall be sent via e-mail to each club member and posted on the club notice board (if possible) at least twenty one days before the AGM.
2. The purpose of the AGM is to receive reports from the Committee, receive and adopt the financial accounts, agree membership fees, teams for entry in the Sheffield league, the election of the committee for the ensuing year and any other business.
3. A quorum for the AGM shall be deemed to be a minimum of six current club members, including three members of the serving committee.
4. All decisions at the AGM shall be decided on a majority vote of those present.
5. All full and student members of the club have a right to vote at the AGM. Junior members do not have a right to vote at the AGM.

COMMITTEE

1. Our Committee shall be made up of the following officers:
 - Chairperson
 - Treasurer
 - Assistant Treasurer
 - Club Secretary
 - Match Secretary
 - Head of Selection Committee
 - Child Welfare Officer

Individuals may also be elected to the following roles, and as such will also be officers of the committee

- Social Secretary
- Junior Representative
- Procurement Officer
- Tournament Secretary

2. The committee shall meet at least once a year and shall be liable for re-election at the AGM by majority vote of those present.
3. The quorum for any committee meeting will be a minimum of three members.
4. The Committee may make such rules and policies as it sees fit to ensure the aims of the club are met.
5. In the case of any dispute the Committee's ruling (in line with this constitution) is to be taken.
6. There will be a sub-committee of a minimum of three people, including the Head of Selection Committee, chosen from the club members to act as Selection Committee. The Head of Selection Committee will have the casting vote for any selection decisions.

TEAM PLAY

1. We shall enter as many teams as possible in local leagues.
2. The Selection Committee shall be responsible for team selection.
3. We shall aim to offer a team place to as many members, who request one, as possible.
4. We shall register all team players with Badminton Sheffield
5. All members of teams must be members of the club. Membership fees must be paid and up to date at the time of any matches played.
6. We shall encourage members to participate in league activities by keeping them informed through club advertisement.

CLUB NIGHTS

1. Club nights will use a peg board selection criteria. The serving committee will determine the rules of the board and publish accordingly.
2. Play will be with plastic shuttles which will be provided by the club. If players want to supply their own feather shuttle for a particular game then they may do so if all four players agree.
3. The club notice board shall be on display at all club nights and shall be a main information point.

VISITORS & GUESTS

1. Visitors are able to attend the club a maximum of three times as a visitor. Visitors and guests are charged a fee set by the Committee.

MATCH NIGHTS

1. Home match night rules, regarding numbers of club members and number of courts available will be determined by the serving committee and published accordingly.

FINANCE AND ACCOUNTS

1. All club monies will be banked in a bank account held in the name of the club.
2. The accounts will be kept by the treasurer, and checked annually by another competent member of the committee. The financial year of the club will end on 30th April.

3. The treasurer / assistant treasurer will provide financial accounts for ratification at the AGM.
4. Any cheques drawn against club funds will be signed by at least two authorised signatories. Signatories will include the Treasurer and others drawn from the Committee.
5. Should Oakbrook Badminton Club no longer be viable and the accounts need to be wound up then any residual funds, after all creditors have been satisfied, shall be donated to a club or organisation with similar aims and objectives, as the serving committee sees fit.

MEMBERSHIP

1. We will offer membership in the following categories:
 - Full membership.
 - Friday only membership
 - Student membership – over 18's in full time education.
 - Junior membership – under 18's.
2. A decision on whether a new member can join will be taken by two members at least one of whom must be on the Committee, the second may be on the Committee or on the Selection committee. Membership fees shall be decided by the Committee and presented for ratification at the AGM.
3. Fees are due by the end of September, unless paid in two instalments. Fees may be paid in two equal instalments in which case the first instalment is due by the end of September and the second instalment is due by the end of the first week in January. Late payment charges may occur after this date at the discretion of the committee.

MISCELLANEOUS

1. The Committee's decision in any matter is final.
2. An EGM can be called, upon notification to every club member fourteen days prior, for matters of extreme urgency or importance.
3. Quorum for an EGM will be deemed to be one half of the committee and one quarter of the club members.
4. Should this quorum not be met a further EGM will be scheduled for fourteen days hence.
5. Should a quorum still not be met the meeting shall go ahead with those then present.
6. A copy of this Constitution, and any rules or policies will be made available on the club website and on the members' noticeboard.

AMENDMENTS TO THE CONSTITUTION

The constitution can only be changed through agreement by majority vote at an AGM or EGM.

DECLARATION

Oakbrook Badminton Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

SIGNED:

DATE:

NAME:

POSITION: Club Chairperson

SIGNED:

DATE:

NAME:

POSITION: Club Secretary